

**EMPLOYMENT OPPORTUNITY**  
Internal / External  
**IABE Pathways Coordinator**  
Main Campus

NEC respects the ancestral and unceded territory of the x<sup>w</sup>məθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwataʔ/Selilwitulh (Tsleil-Waututh) Nations. NEC is dedicated to the Peoples of these territories and beyond. We are centering our Nations, one learner at a time. In doing this work collectively, we demonstrate that commitment is more than just showing up.

NEC is committed to protecting and upholding the dignity, safety, and identities of our Indigenous learners. We honor traditional values and Indigenous knowledge, fostering learners' identities, aspirations, and sense of belonging. Our academic programming and wrap-around supports are aligned with the Longhouse Values of the Host Nations.

**Position Summary:**

The IABE Pathways Project Coordinator plays a key role in supporting the design and implementation of Indigenous Adult Basic Education (IABE) pathways to NEC's post-secondary programs. The position guides learners through customized pathways grounded in cultural healing, confidence-building, and reclamation of Indigenous identity. This includes coordinating with faculty, supporting students with Individual Education Plans (IEPs), and ensuring the project's alignment with NEC's Longhouse values and strategic goals.

**Qualifications:**

- Bachelor's degree in education, Indigenous Studies, or related field (master's preferred)
- Minimum 2 years of relevant experience in Indigenous student services, community outreach, or academic project coordination
- Demonstrated experience working with Indigenous learners and communities
- Experience in developing educational or career pathways
- Knowledge of Indigenous knowledge systems, educational barriers, and student supports
- Strong interpersonal and communication skills, including cultural humility and trauma-informed care
- Ability to manage timelines, meet deliverables, and produce reports
- Experience with program marketing, student recruitment, and relationship-building
- Comfort with advising and mentoring students from diverse backgrounds
- Ability to work independently and collaboratively in a cross-functional team

**Terms:**

Appointment to this full-time position will require a formal criminal record check, the details of which may preclude finalizing an offer of employment. Preference will be given to qualified Indigenous applicants.

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|----------------------|-------------------------------------------------|
| <b>Closing Date:</b> | Open until filled.                              |
| <b>Start Date:</b>   | Asap                                            |
| <b>Hours:</b>        | Monday-Friday, 8:30 am to 4:30 pm- 35 hrs./week |
| <b>Salary:</b>       | \$43.32/hr. As Per Collective Agreement         |
| <b>Position:</b>     | Unionized                                       |

**Application Details:**

Please submit your resume, names of three references from related work experience, a copy of your credentials and current related licenses and a cover letter outlining your interest and detailing how you meet the above qualifications. Only short-listed applicants will be contacted. Address your application to:

Hiring Manager  
Native Education College

285 East 5<sup>th</sup> Avenue  
Vancouver, BC

E-mail: [hiring@necvancouver.org](mailto:hiring@necvancouver.org)  
V5T 1H2