

EMPLOYMENT OPPORTUNITY

Internal / External

Family Community & Counselling Program-Teaching Assistant Main Campus

NEC respects the ancestral and unceded territory of the xʷməθkʷəʔəm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations. NEC is dedicated to the Peoples of these territories and beyond. We are centering our Nations, one learner at a time. In doing this work collectively, we demonstrate that commitment is more than just showing up.

NEC is committed to protecting and upholding the dignity, safety, and identities of our Indigenous learners. We honor traditional values and Indigenous knowledge, fostering learners' identities, aspirations, and sense of belonging. Our academic programming and wrap-around supports are aligned with the Longhouse Values of the Host Nations.

Position Summary:

The Teaching Assistant supports the delivery of the Family, Community and Counselling Program by assisting with learner progress, classroom activities, breakout sessions, marking, course logistics, LMS support, and administrative tasks. The role works closely with instructors to promote learner engagement and success and contribute to an organized, supportive, and culturally respectful learning environment.

Qualifications:

- Post-secondary education in Counselling, Social Work, Psychology, Family Studies, Education, Indigenous Studies, or a related field.
- Experience supporting learners in an educational, counselling, social service, or community-based environment.
- Strong communication, interpersonal, and organizational skills.
- Ability to facilitate small-group or breakout sessions and support classroom activities.
- Experience with Learning Management Systems (LMS) and online learning platforms is an asset.
- Ability to provide constructive learner support and maintain confidentiality and professionalism.
- Strong attention to detail and ability to assist with marking, learner progress tracking, and administrative tasks.
- Demonstrated commitment to culturally respectful, inclusive, and learner-centered practices.
- Ability to work collaboratively with instructors, staff, and learners

Terms:

Appointment to this full-time position will require a formal criminal record check, the details of which may preclude finalizing an offer of employment. Preference will be given to qualified Indigenous applicants.

Closing Date:	Open until filled.
Start Date:	Asap
Hours:	Monday-Friday, 8:30 am to 4:30 pm- 35 hrs./week
Salary:	\$27.74/hr. As Per Collective Agreement
Position:	Unionized

Application Details:

Please submit your resume, names of three references from related work experience, a copy of your credentials and current related licenses and a cover letter outlining your interest and detailing how you meet the above qualifications. Only short-listed applicants will be contacted. Address your application to:

Hiring Manager
Native Education College

285 East 5th Avenue
Vancouver, BC

E-mail: hiring@necvancouver.org
V5T 1H2