

EMPLOYMENT OPPORTUNITY
Internal / External
Associate Dean of Curriculum Development
Main Campus

NEC respects the ancestral and unceded territory of the xʷməθkʷəy̍əm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations. NEC is dedicated to the Peoples of these territories and beyond. We are centering our Nations, one learner at a time. In doing this work collectively, we demonstrate that commitment is more than just showing up.

NEC is committed to protecting and upholding the dignity, safety, and identities of our Indigenous learners. We honor traditional values and Indigenous knowledge, fostering learners' identities, aspirations, and sense of belonging. Our academic programming and wrap-around supports are aligned with the Longhouse Values of the Host Nations.

Position Summary:

The Associate Dean – Curriculum Development supports the development, organization, and quality assurance of NEC's curriculum offerings. This position ensures that all educational content, course outlines, and learning outcomes reflect Indigenous perspectives and meet regulatory, articulation, and institutional standards. The Associate Dean works collaboratively to develop and maintain curriculum resources that align with Longhouse values and Indigenous pedagogies.

Qualifications:

- Degree in Education, Curriculum Development, Indigenous Studies, or a related field (master's preferred)
- Minimum 3 years of curriculum development or instructional design experience in a post-secondary setting
- Familiarity with Indigenous worldviews, adult education principles, and instructional compliance
- Experience with course articulation, educational documentation, and regulatory requirements
- Strong writing, editing, and organization skills
- Knowledge of culturally safe and trauma-informed curriculum practices
- Ability to manage multiple projects with competing deadlines
- Experience supporting quality assurance and accreditation processes
- Collaboration and facilitation skills in culturally diverse environments
- Commitment to continuous improvement in Indigenous curriculum innovation

Terms:

Appointment to this full-time position will require a formal criminal record check, the details of which may preclude finalizing an offer of employment. Preference will be given to qualified Indigenous applicants.

Closing Date:	Open until filled.
Start Date:	Asap
Hours:	Monday-Friday, 8:30 am to 4:30 pm- 35 hrs./week
Salary:	\$51.00/hr. As Per Collective Agreement
Position:	Unionized

Application Details:

Please submit your resume, names of three references from related work experience, a copy of your credentials and current related licenses and a cover letter outlining your interest and detailing how you meet the above qualifications. Only short-listed applicants will be contacted. Address your application to:

Hiring Manager
Native Education College

285 East 5th Avenue
Vancouver, BC

E-mail: hiring@necvancouver.org
V5T 1H2