

EMPLOYMENT OPPORTUNITY
Internal / External
Dean of Continuing Education
Main Campus

NEC respects the ancestral and unceded territory of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations. NEC is dedicated to the Peoples of these territories and beyond. We are centering our Nations, one learner at a time. In doing this work collectively, we demonstrate that commitment is more than just showing up.

NEC is committed to protecting and upholding the dignity, safety, and identities of our Indigenous learners. We honor traditional values and Indigenous knowledge, fostering learners' identities, aspirations, and sense of belonging. Our academic programming and wrap-around supports are aligned with the Longhouse Values of the Host Nations.

Position Summary:

The Dean of Continuing Education provides operational leadership for NEC's continuing education and workforce training programs. Working under the strategic direction of the Vice President, the Dean ensures approved programs are delivered effectively, meet community and labor-market needs, and align with NEC's institutional priorities and Longhouse values

Qualifications:

- Master's degree in Adult Education, Continuing Education, Indigenous Studies, or a related field.
- Senior-level experience in program delivery, workforce training, continuing education, or similar operational leadership roles.
- Demonstrated strength in operational planning, program management, and overseeing complex learning initiatives.
- Experience coordinating partnerships, community-based initiatives, and collaborative projects.
- Proven experience supervising staff and supporting teams, preferably within a unionized environment.
- Strong understanding of Indigenous communities, cultural contexts, and approaches that support culturally grounded program delivery.
- Excellent problem-solving abilities, communication skills, and organizational capacity.
- Experience in post-secondary or non-profit environments is an asset.
- Ability to pass a criminal record check.

Terms:

Appointment to this full-time position will require a formal criminal record check, the details of which may preclude finalizing an offer of employment. Preference will be given to qualified Indigenous applicants.

Closing Date:	Open until filled.
Start Date:	Asap
Hours:	Monday-Friday, 8:30 am to 4:30 pm- 35 hrs./week
Salary:	\$100-115K/yr.
Position:	Excluded

Application Details:

Please submit your resume, names of three references from related work experience, a copy of your credentials and current related licenses and a cover letter outlining your interest and detailing how you meet the above qualifications. Only short-listed applicants will be contacted. Address your application to:

Hiring Manager
Native Education College

285 East 5th Avenue
Vancouver, BC

E-mail: hiring@necvancouver.org
V5T 1H2