



NEC Board of Directors Meeting Notes

October 21, 2025 – 12:00pm

Virtual – Microsoft Teams

BOARD ATTENDEES:	STAFF ATTENDEES:
Ed John, Board Chair	Tammy Harkey, President
Mary Point, Director	Ginger Louis, Executive Assistant
Anthony Robinson	Nancy Xu
Shawnaditta Cross, Director	Guests:
Chas Desjarlais, Director	
Bruce Underwood, Director	
	Regrets:
	Andy Phillips, Director; Eden Fineday, Director;

Note Taker: Ginger Louis

Meeting Called to order at: 12:05pm

Opening comments by Ed John, Chair

Agenda

Motion # 1
I SO MOVE TO ACCEPT THE AGENDA AS PRESENTED.
Moved by: Mary Point
Seconded by: Anthony Robinson

Minutes

Minutes of September 24, 2025, were reviewed.

Motion # 2
I SO MOVE TO ACCEPT THE MINUTES OF SEPTEMBER 24, 2025.
Moved by: Anthony Robison
Seconded by: Andrew Phillips

Reports

A. **Presidents Report** was presented by Tammy, followed by a short discussion.

B. **The Financial Report** was presented by Nancy Xu, followed by a short discussion.

Motion # 3
I SO MOVE TO ACCEPT THE PRESIDENTS REPORT AND THE FINANCIAL REPORT AS PRESENTED.
Moved by: Shawnditta Cross
Seconded by: Bruce Underwood

New Business – Appointment of NEC Executive

A motion sheet was submitted to approve the appointment of the 2025/26 NEC Executive.

Motion # 4
BE IT RESOLVED THAT THE NEC BOARD HEREBY APPOINTS THE FOLLOWING MEMBERS OF THE BOARD TO SERVE AS THE 2025/26 EXECUTIVE COMMITTEE:
<ul style="list-style-type: none">• ED JOHN – CHAIR• MARY POINT – VICE CHAIR• BRUCE UNDERWOOD – SECRETARY• ANTHONY ROBINSON– TREASURER
THESE APPOINTMENTS SHALL TAKE EFFECT IMMEDIATELY AND REMAIN IN FORCE UNTIL THE CONCLUSION OF THE 2025/26 TERM OR UNTIL OTHERWISE AMENDED BY THE BOARD.
Moved by: Andrew Phillips
Seconded by: Shawnaditta Cross

Rationale: This motion ensures continuity of leadership and supports the strategic direction and governance of the NEC Board for the upcoming term.

Information Only –

25/26 BOD Annual Meeting Schedule

A motion sheet was submitted to confirm NEC Board Meeting Dates for the 2025/26 Academic Year.

Motion # 5

**BE IT RESOLVED THAT THE NEC BOARD OF DIRECTORS
HEREBY CONFIRMS THE FOLLOWING MEETING DATES FOR
THE 2025/26 ACADEMIC YEAR:**

- **WEDNESDAY, OCTOBER 21ST AT 12:00PM**
- **DECEMBER 2, 2025, AT 5:00PM**
- **FEBRUARY 19, 2025, AT 5:00PM**
- **MARCH 31, 2026, AT 5:00PM**
- **MAY 26, 2026, AT 5:00PM**
- **JUNE 23, 2026, AT 5:00PM**
- **SEPTEMBER 1, 2026, AGM**

**THESE DATES ARE APPROVED FOR THE REGULAR
MEETINGS OF THE BOARD AND SHALL BE INCLUDED IN
THE OFFICIAL CALENDAR OF NEC GOVERNANCE
ACTIVITIES.**

Moved by: Bruce Underwood

Seconded by: Andrew Phillips

Meeting Adjournment

Motion #5

I SO MOVE TO ADJOURN.

Moved by: Mary Point

Seconded by: Andrew Phillips