



## EMPLOYMENT OPPORTUNITY EXTERNAL/INTERNAL POSTING

### Math Tutor – Pathways Program (Casual Contract)

Native Education College (NEC) opened its doors in 1967 and became British Columbia's largest private Indigenous College. NEC's purpose is to contribute to an Indigenous, holistic experience that positions the Indigenous learner to uphold their responsibility and obligations to their family, and nation of origin as autonomous Peoples. NEC provides culturally relevant education and training for Indigenous Peoples to pursue career aspirations and enhance academic goals in alignment with their diverse cultural identities and traditional knowledge. The NEC longhouse offers access to many resources and in-house support that includes cultural and spiritual support, funding, counselling, and career advising from a culturally authentic lens.

#### **Position Summary**

NEC is seeking a Math Tutor for the Pathways Program to provide personalized academic support in mathematics. This casual contract position will focus on building students' confidence and foundational math skills. The Math Tutor will work closely with Indigenous learners, adapting teaching methods to respect their cultural values while enhancing their understanding of mathematical concepts. The role will help foster a positive and supportive learning environment to ensure the academic success of students.

#### **Main Responsibilities:**

- Provide one-on-one and small group tutoring in mathematics, ranging from basic arithmetic to higher-level concepts and support the learning in the classroom
- Adapt tutoring methods and resources to be culturally relevant and accessible to Indigenous students.
- Track student progress and provide regular assessments and constructive feedback.
- Create a safe, supportive learning environment that encourages students to ask questions and explore mathematical concepts.
- Collaborate with faculty and staff to identify gaps in students' knowledge and tailor lessons accordingly.
- Support students in overcoming math anxiety and building their confidence in mathematical abilities.
- Maintain accurate records of tutoring sessions and student progress.

#### **Preferred Qualifications:**

- A Bachelor's degree in Mathematics, Education, or a related field.
- 1-2 years of tutoring or teaching experience, with a preference for experience working with Indigenous students.
- Experience in creating individualized learning strategies and tutoring plans.
- Strong knowledge of mathematical concepts and teaching methods.
- Cultural sensitivity and awareness when working with Indigenous learners.
- Excellent communication, interpersonal, and organizational skills.
- Patience and the ability to help students build confidence in math.

**Terms:** Appointment to this casual-contract position will require a formal criminal record check should a recent one not be on file, the details of which may preclude finalizing an offer of employment. NEC encourages members of equity-seeking groups to apply. Preference will be given to qualified Indigenous applicants.

<b>Closing Date:</b>	Until Filled
<b>Start Date:</b>	<b>ASAP</b>
<b>End Date:</b>	December 12, 2025 (possible extension Winter term)
<b>Hours:</b>	Monday to Friday: 20 hours/week
<b>Salary:</b>	\$35.00/hour

#### **Application Details:**

Please submit your resume, a cover letter addressing your interest in the position and detailing how you meet the qualifications and contact information for three references. Native Education College encourages members of equity-seeking groups to apply. Preference will be given to qualified Indigenous applicants. Only short-listed candidates will be contacted. Address your application to:

Hiring Manager  
Vancouver, BC

285 East 5<sup>th</sup> Avenue  
V5T 1H2

NEC Native Education College  
E-mail: [hiring@necvancouver.org](mailto:hiring@necvancouver.org)