



EMPLOYMENT OPPORTUNITY
EXTERNAL/INTERNAL POSTING
VICE PRESIDENT (TO THE OFFICE OF THE PRESIDENT)

Native Education College (NEC) opened its doors in 1967 and became British Columbia's largest private Indigenous College. NEC's purpose is to contribute to an Indigenous, holistic experience that positions the Indigenous learner to uphold their responsibility and obligations to their family, and nation of origin as autonomous Peoples. NEC provides culturally relevant education and training for Indigenous Peoples to pursue career aspirations and enhance academic goals in alignment with their diverse cultural identities and traditional knowledge. The NEC longhouse offers access to many resources and in-house support that includes cultural and spiritual support, funding, counselling, and career advising from a culturally authentic lens.

Position Summary

The Vice President (to the office of the President) at NEC serves as a crucial member of the college's leadership team, collaborating closely with the President to advance the institution's mission and objectives. This position provides strategic direction, fosters innovation, and ensures the delivery of culturally appropriate educational programs for Indigenous and non-Indigenous learners.

Main Responsibilities:

- Lead the development and implementation of strategic plans, policies, and programs aligned with NEC's mission and values.
- Oversee academic and administrative functions, ensuring compliance with regulatory requirements and accreditation standards.
- Cultivate a culture of continuous improvement and innovation in teaching, learning, and student support services.
- Forge relationships with Indigenous communities, government agencies, funding partners, and stakeholders to advance NEC's mission and secure resources for program development and sustainability.

Preferred Qualifications:

- Master's degree in Education, Indigenous Studies, Public Administration, or a related field.
- Minimum of five years of senior leadership experience in post-secondary education or Indigenous community organizations.
- Demonstrated knowledge and understanding of Indigenous cultures, traditions, and protocols.
- Experience in strategic planning, organizational development, and stakeholder engagement.

Terms:

Appointment to this full-time position will require a formal criminal record check should a recent one not be on file, the details of which may preclude finalizing an offer of employment. NEC encourages members of equity-seeking groups to apply. Preference will be given to qualified Indigenous applicants.

Closing Date: Until Filled
Start Date: As soon as possible
End Date: Open-ended
Hours: Flexible, occasional evening or weekend events, travel may be required.
Salary: \$130K-\$160K

Application Details:

Please submit your resume, a cover letter addressing your interest in the position and detailing how you meet the qualifications, and contact information for three references. Native Education College encourages members of equity-seeking groups to apply. Preference will be given to qualified Indigenous applicants. Address your application to:

Hiring Manager	285 East 5 th Avenue	NEC Native Education College
Vancouver, BC	V5T 1H2	E-mail: hiring@necvancouver.org