

Native Education College (NEC) is a large private Indigenous college in Vancouver and works with First Nations and Indigenous organizations to deliver programs in locations throughout British Columbia. NEC works to strengthen Indigenous communities through accredited programs that lead to employment and higher learning. We are seeking a Vice President of Student Affairs. At NEC, we are grounded in our Longhouse values of Diversity, Respect, Gratitude, Understanding and Accountability; these are the qualities we seek in a successful candidate.

### **Position Summary**

The Vice President of Student Affairs at Native Education College (NEC) oversees the development, implementation, and evaluation of programs and services that support the holistic well-being and academic success of students. They play a key role in creating a supportive and inclusive learning environment that honors Indigenous culture and values while promoting educational attainment and personal growth.

### **Main Responsibilities:**

- Develop and implement wrap-around supports that embody the Longhouse Values.
- Validate and acknowledge the Indigenous learners' lived experiences of genocide and the intergenerational impacts by weaving these truths into the wrap-around supports.
- Develop and implement student support programs and services that promote authentic cultural identity, healing, academic success, personal development, and confidence building.
- Oversee the recruitment, orientation, and retention of students, with a focus on increasing Indigenous student enrollment and persistence.
- Provide leadership and direction to staff in student affairs departments, including hiring, training, and performance evaluation.
- Collaborate with academic departments to integrate support services into the student experience and promote a seamless transition from enrollment to graduation.
- Address issues related to safety and support the Indigenous learners' physical, emotional, mental, and spiritual well-being.
- Monitor student satisfaction and engagement through surveys, focus groups, and other assessment methods, and implement initiatives to enhance the student experience.
- Represent the college in community partnerships and initiatives related to student affairs and Indigenous education.

### **Preferred Qualifications:**

- A Master's degree in Education, Student Affairs, Counselling, Higher Education Administration, or a related field is required. A Doctoral degree (Ph.D.) is preferred.
- At least 7-10 years of progressively responsible experience in student affairs or related areas within higher education, with a focus on serving diverse student populations.
- Demonstrated leadership experience in managing student affairs programs and services, preferably within an Indigenous education or culturally diverse setting.
- Experience in supervising staff, budget management, strategic planning, and policy development related to student affairs.
- Knowledge of relevant legislation, regulations, and best practices in student affairs, including student conduct, diversity, equity, and inclusion.
- Experience in crisis management, student advocacy, and fostering a supportive and inclusive campus environment.



**Terms:**

Appointment to this full-time excluded position will require a formal criminal record check, the details of which may preclude finalizing an offer of employment. NEC encourages members of equity-seeking groups to apply. Preference will be given to qualified Indigenous applicants.

**Closing Date:** Until Filled  
**Start Date:** As soon as possible  
**Hours:** Full Time  
**Salary:** CA\$ 100k-140k

**Application Details:**

Please submit your resume, a cover letter addressing your interest in the position and detailing how you meet the qualifications, and contact information for three references. Native Education College encourages members of equity-seeking groups to apply. Preference will be given to qualified Indigenous applicants.

Address your application to:

Hiring Manager  
Vancouver, BC

285 East 5<sup>th</sup> Avenue  
V5T 1H2

NEC Native Education College  
E-mail: [hire@necvancouver.org](mailto:hire@necvancouver.org)