

**EMPLOYMENT OPPORTUNITY**  
INTERNAL / EXTERNAL POSTING  
**ABE Pathways Project Coordinator**  
Main Campus

Native Education College (NEC) opened in 1967 and became British Columbia's largest private Indigenous College. NEC's purpose is to contribute to an Indigenous, holistic experience that positions the Indigenous learner to uphold their responsibility and obligations to their family and nation of origin as autonomous Peoples. NEC provides culturally relevant education and training for Indigenous Peoples to pursue career aspirations and enhance academic goals in alignment with their diverse cultural identities and traditional knowledge. The NEC longhouse offers access to many resources and in-house support, including cultural and spiritual support, funding, counselling, and career advising from a culturally authentic lens.

**Position Summary**

The successful candidate will support academic excellence from an Indigenous worldview by developing, implementing, and coordinating IABE career pathways through confidence building and healing. To set Indigenous students up for success in all of NEC's post-secondary programs and provide the tools for the prevention of genocide by building confidence and a pathway to healing through the reclamation of cultural identity and the self-determination of Indigenous Peoples. To keep Indigenous learners engaged and successful by making them feel accepted and safe at NEC, as many of our Indigenous learners are residential school survivors and intergenerational survivors of the residential school system and the ongoing collective inter-generational trauma that is a part of Indigenous Peoples' lived experiences. Finally, the Coordinator will be called to other duties within the Longhouse as part of our longhouse values and cultural authenticity.

**Skills & Qualifications:**

- BA/MA in related discipline; or a suitable combination of education and related experience.
- Preference given to a person of Indigenous ancestry.
- Experience in working with Indigenous communities and organizations.
- Demonstrated project management experience needed.
- Knowledgeable and/or demonstrated expertise in the project content area.
- At least one-year specialized experience in a field related to the project.
- Ability to work independently and as a part of a team.
- Knowledge and skill in coordinating projects.
- Excellent oral and written communication skills.
- Knowledge of Indigenous Peoples' values, communities, instructional methodology, and experience working with Indigenous adults and organizations.
- Good computer skills: knowledge of MS Office, Excel and Outlook and Teams.
- Ability to effectively communicate with students, sponsors/funders, the public and colleagues.

**Terms:**

Appointment to this full-time Regular position will require a formal criminal record check, the details of which may preclude finalizing an offer of employment. We welcome all applicants, although Indigenous ancestry is preferred, and only short-listed applicants will be contacted. NEC welcomes applications from members of equity-seeking groups.

<b>Closing Date:</b>	<b>Open until filled.</b>
<b>Start / End Date:</b>	<b>As soon as possible- July 25,2025</b>
<b>Hours:</b>	<b>8:30 am to 4:30 pm 35 hrs/week</b>
<b>Salary:</b>	<b>\$42.06/hr./per collective agreement</b>

**Application Details:**

Please submit your resume, names of three references from related work experience, and a cover letter outlining your interest and detailing how you meet the above qualifications. Only short-listed applicants will be contacted. Address your application to:

Hiring Manager  
Native Education College

285 East 5<sup>th</sup> Avenue  
Vancouver, BC

E-mail: [hiring@necvancouver.org](mailto: hiring@necvancouver.org)  
V5T 1H2